

The change is approved

by the Rector's Order №501 of October 02.2024
(The effective date of the order: October 03. 2024.)

Rector, Professor Marina Pirtskhalava

LLC University Geomedi

Scientific Fund

Regulation

Article 1. General Provisions

1. This Regulation defines the legal status, structure, powers, and other issues related to the activities of the Scientific Fund (hereinafter “the Fund”) of LLC University Geomedi (hereinafter “the University”).
2. The Fund is a structural unit of the University.
3. In the exercise of its powers, the Fund represents the University.
4. Within its competence, the Fund is accountable to the Rector of the University.

Article 2. Objectives and Tasks of the Fund

1. The objectives of the Fund's activities are:
 - a. To promote the University's scientific-research activities and define models for research funding;
 - b. To ensure funding for scientific-research projects;
 - c. To review scientific-research projects with the involvement of local and foreign experts and ensure their funding/co-funding;
 - d. To support ongoing and planned scientific-research projects within the University.
2. Based on the objectives set forth in paragraph 1 of this Article, the main tasks of the Fund are:
 - a. To define funding models for financing scientific-research activities at the University;
 - b. To cooperate with international, regional, and local scientific funds, as well as with state and non-state donor organizations, in connection with the funding of institutional research;

- c. To establish local and international contacts for the purpose of promoting research results and to internationalize the University's scientific-research funding.

Article 3. Functions of the Fund

1. The functions of the Fund are:
 - a. To plan, administer, and promote various activities necessary for the effective and uninterrupted implementation of scientific-research activities/projects at the University (such as scientific grants, joint scientific research, inviting specialists/scientists in the relevant field to conduct lectures and seminars, organizing conferences and seminars, supporting the participation of University staff in international conferences, etc.) and to ensure their funding/co-funding;
 - b. To support University staff engaged in scientific-research activities;
 - c. To finance scientific business trips;
 - d. To develop and initiate projects related to the funding of scientific-research activities;
 - e. To carry out activities necessary to obtain funding (internal grants) for scientific-research projects (competitions and other measures);
 - f. To promote the acquisition of external funding (grants, donations) for scientific-research projects and provide consultations to persons engaged in scientific-research activities;
 - g. To establish contacts and cooperate with international, regional, and local funds, as well as state and non-state donor organizations (foreign universities, scientific funds, business sector, etc.) for the purpose of participating in and supporting the implementation of scientific-research projects;
 - h. To organize and promote international congresses, conferences, seminars, and symposia in Georgia and abroad;
 - i. To award a prize for the best scientific publication identified through a competition;
 - j. To review and fund research projects submitted by the University's academic staff/students.
2. To achieve the objectives and tasks defined by this Regulation and to implement its functions, the Fund cooperates with the University's faculties, scientific-research units, academic and scientific staff, as well as relevant structural units abroad.

Article 4. Management and Administration of the Fund

1. The Fund is managed by the Fund's Coordinating Council, which consists of the University Rector, the Vice-Rector for Scientific Affairs, the Director of the Scientific-Research Institute of Experimental and Clinical Medicine, and two invited persons. The Coordinating Council meeting is authorized if more than half of its members are present. A decision is considered adopted if it receives more than half of the votes of the members present. In the event of a tie, the decisive vote belongs to the University Rector. The

Coordinating Council meeting is convened by the Chairperson. The proceedings of the Council meeting are recorded in minutes, signed by the Chairperson of the Coordinating Council and the Secretary.

2. The Chairperson of the Coordinating Council is the University Rector, and in their absence – a person designated from among the Council members by the Rector. The Chairperson of the Coordinating Council represents the Fund in various organizations and institutions.
3. The Coordinating Council of the Fund:
 - a. Directs and oversees the Fund's activities and is responsible for achieving the Fund's objectives, tasks, and functions;
 - b. Coordinates the University's participation in scientific and grant projects and determines issues of their funding/co-funding;
 - c. Establishes commissions/working groups from among the University's units to review proposed research topics and projects, as well as thematic groups to address various issues related to the University's scientific-research activities.
4. Based on its objectives, the Fund annually prepares a draft budget and submits it to the University Rector for approval.

Article 5. Procedure for Reviewing a Research Project Proposal

1. Upon receipt of a research project proposal, the Fund's Coordinating Council forms an expert group consisting of at least three persons to review the project. One member of the expert group represents the University's academic staff, while the remaining members are invited experts. The decisions of the expert group are submitted to the Fund's Coordinating Council.
2. If the Coordinating Council of the Fund makes a positive decision, the project is funded.

Article 6. Determining the Funding for a Scientific-Research Unit

The budget of the University Scientific Fund is allocated for the implementation of scientific-research activities.